



## OJJDP's 2011 National Conference for Children's Justice & Safety

*Unite, Build, Lead*

Gaylord National Hotel & Convention Center  
October 12–14, 2011

### Conference Awards Nomination Forms and Guidelines

#### **SPIRIT OF OJJDP AWARD**

The Office of Juvenile Justice and Delinquency Prevention (OJJDP) will recognize the significant contributions of an adult (18 years old or older) who embodies the selfless spirit of giving and service, with an emphasis on assisting and improving the lives of youth.

#### **GUIDELINES**

The nominee must be 18 years old or older.

OJJDP will not accept nominations from relatives or friends, nor will the Office accept self-nominations. This is a peer nomination only, meaning that OJJDP will accept nominations from individuals or agencies not affiliated with the nominee yet who are familiar with the exemplary work of the nominee.

- This award is for individuals living within the United States only (including territories).
- OJJDP will not accept incomplete applications.
- OJJDP will make the final selection of the winner of this award.

- OJJDP reserves the right to not select a winner if the applications received do not adequately reflect the selection criteria listed above.
- All submitted materials become the property of OJJDP.

## **PROCESS**

- OJJDP must receive all nominations by *August 29, 2011*. OJJDP will not accept late applications.
- OJJDP will e-mail confirmation of receipt to the nominator.
- OJJDP will identify a panel of peers to rank the nominees.
- OJJDP will notify the award winner, who will be publically presented their award at the National Conference in October 2011, followed by notification via OJJDP's website.
- Direct all questions about the award to Scott Pestridge [e-mail [scott.pestridge@usdoj.gov](mailto:scott.pestridge@usdoj.gov) , phone (202) 514-5655] or Michael Shader [e-mail [michael.shader@usdoj.gov](mailto:michael.shader@usdoj.gov) , phone (202) 616-2605)].

## **NOMINATION**

Complete the attached nomination form, including a 500-word (maximum) description of the action or contribution of the nominee. E-mail the completed nomination form to Michelle Duhart-Tonge at [conferencesupport@nttac.org](mailto:conferencesupport@nttac.org).

## **CONTRIBUTION SUMMARY**

Describe on the nomination form how the nominee embodies the selfless spirit of giving and service, with an emphasis on assisting and improving the lives of youth. The summary must include specific details describing the nominee's contribution. Relevant additional materials (newspaper articles, awards, letters of support, etc.) may be included with the application. Label all attached pages with the nominee's name.

**2011 NOMINATION FORM**  
**Spirit of OJJDP Award**

**NOMINATOR INFORMATION**

Name:

Title:

Agency Name:

Work Address:

City:

State:

ZIP Code:

Work Telephone:

Cell Phone:

E-mail:

Relationship to Nominee:

**NOMINEE INFORMATION**

Name:

Address:

City:

State:

ZIP Code:

Work Telephone:

Cell Phone:

E-mail:

**2011 NOMINATION FORM**  
**Spirit of OJJDP Award**

**CONTRIBUTION INFORMATION**

Describe the significant contributions of the nominee and why he/she should receive this award. This description should not exceed 500 words.

E-mail the completed nomination form to Michelle Duhart-Tonge at [conferencesupport@nttac.org](mailto:conferencesupport@nttac.org).

Please be sure to have "Spirit of OJJDP Award Nomination"  
as the subject line of our e-mail submission.