



## OJJDP's 2011 National Conference for Children's Justice & Safety

*Unite, Build, Lead*

Gaylord National Hotel & Convention Center  
October 12–14, 2011

### Exhibit Hall Audiovisual Display: Youth Arts and Activities Application

The exhibit hall will operate Tuesday, October 11, from 1:00PM to 6:00 p.m.; Wednesday, October 12, from 7:30 a.m. to 6:00 p.m.; Thursday, October 13, from 7:30 AM to 6:00 p.m. All accepted submissions will be displayed on a continuous loop throughout the conference.

#### To apply:

**Step 1:** Complete the application.

**Step 2:** Label a DVD with your organization's name, submission title, and running time.

**Step 3:** Mail the application and DVD to:

**ICF International  
Attn: Marti Kovener  
9300 Lee Highway  
Fairfax, VA 22031**

**Application Deadline:** Submissions must be postmarked on or before **Friday, August 26, 2011,**

#### 1. SUBMISSION INFORMATION

**Submission title:**

**Running time:**

**Format of media:**

**Note:** Submission title will be listed exactly as provided in this application.

## 2. GRANT INFORMATION

Grant title under which media was developed:

OJJDP award number:

## 3. CONTACT INFORMATION

Organization:

Point of contact:

Phone number:

E-mail address:

**Note:** Organization and point of contact will be listed exactly as provided in this application.

## 4. ABSTRACT

Submit an abstract (400 words or fewer) that includes:

- **Program information:** Provide a concise description of the background/purpose, goals, and objectives of the program.
- **Audiovisual information:** Provide an overview of the specific purpose of the audiovisual material(s) and what the material(s) depict(s).

*Insert your abstract below:*

## 5. AUDIOVISUAL SUBMISSION

Provide a DVD copy of the audiovisual clip for review and placement in the exhibit hall presentation. The audiovisual submission should also include the program title and brief overview of the clip to display with the footage.

## 6. SIGNED CONSENT AND RELEASE FORMS

Include signed consent and release forms for all individuals appearing in the images (signed by a parent or legal guardian for all individuals under the age of 18). Examples of consent and release forms may be accessed here <http://www.ojjdp.gov/2011conference/releaseformexample.pdf>. Copies of previously signed forms may be submitted.

**Note:** Submit questions about the audiovisual materials to [Jennifer.Tyson@usdoj.gov](mailto:Jennifer.Tyson@usdoj.gov). No phone calls will be accepted.