

U.S. Department of Justice
Office of Justice Programs
Office of Juvenile Justice and Delinquency Prevention



The [U.S. Department of Justice \(DOJ\)](#), [Office of Justice Programs \(OJP\)](#), [Office of Juvenile Justice and Delinquency Prevention \(OJJDP\)](#) is pleased to announce that it is seeking applications for funding under OJJDP FY 09 Recovery Act National Internet Crimes Against Children Data System (NIDS).

On February 17, 2009, President Obama signed into law the landmark American Recovery and Reinvestment Act of 2009 (the "Recovery Act"). As one of its many elements, the Recovery Act provides the DOJ with funding for grants to assist state, local, and tribal law enforcement (including support for hiring), to combat violence against women, to fight internet crimes against children, to improve the functioning of the criminal justice system, to assist victims of crime, and to support youth mentoring. DOJ is committed to working with our national, state, local and tribal partnerships to ensure this funding invests in the American workforce.

Specifically, under this solicitation, (OJJDP) will be making an award to further the Department's mission of helping state and local law enforcement agencies develop effective responses to online enticement of children by sexual predators, child exploitation, and child obscenity and pornography cases. This program furthers the purpose of the Recovery Act by improving and consolidating data deconfliction programs to reduce the expenditure of time, effort, and money on this critical function by state and local agencies.

OJJDP FY 09 Recovery Act National Internet Crimes Against Children Data System (NIDS)

Eligibility

Applicants are limited to only those States and local law enforcement and prosecutorial agencies who are currently receiving funds under the ICAC Task Force Program.

(See "Eligibility," page 5)

Deadlines

Registration with the OJP [Grants Management System \(GMS\)](#) is required prior to application submission.

Applicants must obtain a DUNS number from Dun and Bradstreet prior to application submission.

Applicants, including those applying through GMS, must register with the Central Contractor Registration (CCR) database.

(See "Deadline: Registration," page 4)

All applications are due by 12:00 p.m. Eastern Time on May 14, 2009.

(See "Deadline: Application", page 5)

Important Note to Prospective Applicants

This solicitation is issued pursuant to the American Recovery and Reinvestment Act of 2009 (Public Law 111-5), which was signed into law by President Obama on February 17, 2009. As of the date this solicitation is issued, government-wide guidance is still forthcoming on various aspects of the Act.

Applicants are strongly advised to check the appropriate website and the www.ojp.usdoj.gov/recovery/solicitationrequirements.htm periodically (including before submitting an application) for updates to this solicitation and its associated requirements. Additional information may become available that could affect project proposal nRecovery Actives, timelines, budget requests, certifications, and other matters related to applications.

Award recipients will be required to follow any applicable provisions of government-wide guidance that may be issued pursuant to the Recovery Act.

Contact Information

For assistance with the programmatic requirements of this solicitation, contact Christopher Holloway, Grant Program Specialist at 202-305-9838 or christopher.holloway@usdoj.gov.

This application must be submitted through OJP's [Grants Management System](#) (GMS). For technical assistance relating to the on-line application system, call – The Grants Management System Support Hotline at 1-888-549-9901, option 3.

Note: The GMS Support Hotline hours of operation are Monday-Friday from 7:00 a.m. to 9:00 p.m. Eastern Time.

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OJJDP FY 09 Recovery Act National Internet Crimes Against Children Data System (NIDS) (CFDA #16.800)

Overview

This grant program is authorized by the American Recovery and Reinvestment Act of 2009 (Public Law 111-5) (the "Recovery Act") and by the Providing Resources, Officers, and Technology to Eradicate Cyber Threats to Our Children Act of 2008, (P.L. 110-401, codified at 42 USC 17601, et seq.) ("the PROTECT Act").

The stated purposes of the Recovery Act are to preserve and create jobs and promote economic recovery; to assist those most impacted by the recession; to provide investments needed to increase economic efficiency by spurring technological advances in science and health; to invest in transportation, environmental protection, and other infrastructure that will provide long-term economic benefits; and to stabilize State and local government budgets, in order to minimize and avoid reductions in essential services and counterproductive State and local tax increases.

The Recovery Act places great emphasis on accountability and transparency in the use of taxpayer dollars. Among other things, it creates a new Recovery Accountability and Transparency Board and a new website – Recovery.gov – to provide information to the public, including access to detailed information on grants and contracts made with Recovery Act funds.

OJJDP seeks to award funding for the construction, maintenance, and housing of a National Internet Crimes Against Children Data System (NIDS) and related tasks, including building the link between the NIDS and the ICAC Portal and providing for training and technical assistance to the Internet Crimes Against Children (ICAC) Task Forces and their federal law enforcement partners on the use of the system.

The purpose of the NIDS is to provide a secure, dynamic undercover infrastructure to facilitate online law enforcement investigations of child exploitation; to promote data deconfliction and information sharing among ICAC Task Forces and ICAC-affiliated federal, state, and local law enforcement agencies; and to enhance the capacity of OJJDP to collect and aggregate data on the extent of the problem of child exploitation.

Deadline: Registration

Applications must be submitted through OJP's online Grants Management System (GMS). To access the system, go to <https://grants.ojp.usdoj.gov>. Applicants should begin the process immediately to meet the GMS registration deadline, especially if this

is the first time they have used the system. Each application requires a separate GMS registration. The registration process for organizations includes: (1) obtaining a Data Universal Numbering System (DUNS) number; (2) registering your organization with the Central Contractor Registration (CCR) database; and (3) registering with GMS prior to applying.

The deadline to register is **12:00 p.m. Eastern Time on May 14, 2009**

A DUNS number is required. All applicants under this solicitation must include a DUNS (Data Universal Numbering System) number in their application. Applications without a DUNS number are incomplete.

A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and tracking entities receiving Federal funds. The identifier is used to validate address and point of contact information for Federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at <http://www.dnb.com/us/>. Individuals are exempt from this requirement.

Central Contractor Registration (CCR) is required. In addition to the DUNS number requirement, OJP requires that all applicants (other than individuals) for Federal financial assistance maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about Federal financial assistance applicants, recipients, and subrecipients. Organizations that have previously submitted applications via Grants.gov are already registered with CCR, as it is a requirement for Grants.gov registration. Please note, however, that applicants must update or renew their CCR at least once per year to maintain an active status. Information about registration procedures can be accessed at www.ccr.gov.

Deadline: Application

The due date for applying for funding under this announcement is **12:00 p.m. Eastern Time on May 14, 2009.**

Eligibility

Applicants are limited to state and local law enforcement and prosecutorial agencies currently receiving funds under the ICAC Task Force Program. Joint applications from an ICAC-funded agency and a non-ICAC funded partner(s) are acceptable. The ICAC-funded agency must be the primary applicant (for correspondence, award, and management purposes) and the others indicated as co-applicant(s).

The NIDS developed under this solicitation shall be housed and maintained within the Department of Justice or a credentialed law enforcement agency. Plans for the location

of the system, including a memorandum of understanding with the proposed housing agency, must be included with the application.

Additional Requirements Related to the Recovery Act (including certification requirements)

Reporting on the Use of Funds. To be eligible to receive funds under this solicitation, applicants must certify that they will satisfy the reporting requirements of section 1512(c) of the Recovery Act, which requires detailed reporting (including reporting on subawards) not later than **10 calendar days after the end of each calendar quarter**. Detailed information on section 1512(c) appears below, under “Accountability and Transparency Under the Recovery Act.” A template for the certification is included in the appendix. Applicants may expect that a standard form and/or standard reporting mechanism will be made available at a future date.

Project Specific Information

This award is subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. Applicants also should anticipate that this award under the Recovery Act will be a one-time award and accordingly should propose project activities and deliverables that can be accomplished without additional DOJ funding.

The ICAC Task Force Program supports a national network of 59 multi-agency, multi-jurisdictional task forces engaged in investigations, forensic examinations, and prosecutions related to Internet crimes against children. Additionally, the task forces provide forensic and investigative technical assistance to law enforcement and prosecutorial officials, as well as community education information to parents, educators, prosecutors, law enforcement, and others concerned with child victimization. The goal of the NIDS is to build a national data system to support this work.

Purpose

The NIDS funded under this program will assist and support ICAC Task Forces that handle child exploitation cases in accordance with ICAC program standards and Federal, State, local, and tribal laws. Foreign or international law enforcement agencies may also request access to NIDS, subject to approval by the Attorney General.

The purpose of the NIDS is to allow OJJDP-credentialed users including Federal, State, local, and tribal agencies and ICAC task forces investigating and prosecuting child exploitation to contribute and access data for use in resolving case conflicts; to provide a dynamic undercover infrastructure to facilitate online law enforcement investigations of child exploitation; to facilitate the development of essential software and network capability for law enforcement participants; and to provide software or direct hosting and support for online investigations of child exploitation activities, or alternatively to provide users with a secure connection to a system that provides such capabilities provided that

the system is hosted within the Department of Justice or a credentialed law enforcement agency.

Goals, Objectives, and Deliverables

The National Internet Crimes Against Children Data System established under this program shall produce the following:

- (A) **Case Deconfliction.** A secure, online system for Federal law enforcement agencies, ICAC task forces, and other State, local, and tribal law enforcement agencies to use in resolving case conflicts.
- (B) **Real-Time Reporting.** All child exploitation cases involving local child victims that are reasonably detectable using available software and data are, immediately upon their detection, made available to participating law enforcement agencies.
- (C) **High Priority Suspects Identification.** Every 30 days, at a minimum, the National Internet Crimes Against Children Data System shall—
 - (1) identify high-priority suspects, as such suspects are determined by the volume of suspected criminal activity or other indicators of seriousness of offense or dangerousness to the community or a potential local victim; and
 - (2) report all such identified high-priority suspects to participating law enforcement agencies.
- (D) **Data Collection.** Statistical data indicating the overall magnitude of child pornography trafficking and child exploitation in the United States and internationally, as indicated by NIDS usage, will be collected for OJJDP on a quarterly basis.
- (E) **Communications.** NIDS will include an interface with the ICAC Portal operated by OJJDP, which provides a secure system enabling online communication and collaboration by Federal law enforcement agencies, ICAC task forces, and other State, local, and tribal law enforcement agencies regarding ongoing investigations, investigatory techniques, best practices, and any other relevant news and professional information. . The successful applicant will work with OJJDP and the contractor that maintains the ICAC Portal to ensure access to NIDS through the Portal and to develop an implement a credentialing process for Portal users to access NIDS.
- (F) **Local Data Analysis.** NIDS will provide a secure online data storage and analysis system that credentialed users may use to access and analyze their own data.

- (G) **Secure Connections.** NIDS will provide, as necessary, secure connections for systems users within State and local law enforcement computer networks, consistent with reasonable and established security protocols and guidelines.
- (H) **Guidelines.** Grantee will assist OJJDP in developing guidelines for use of the NIDS;
- (I) **Training and Technical Assistance.** Grantee will provide training and technical assistance on the use of NIDS by Federal, State, local, and tribal law enforcement agencies and ICAC task forces.

OJJDP will make one award for up to \$900,000 for a project period of 24 months. OJJDP will consider supplemental funds to extend the project period annually and these funds will be contingent on successful performance as determined by OJJDP. The award amount will cover the entire requested project period. This award is subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

All deliverables under this award, including NIDS and related components, will be the property of OJJDP. Ownership rights of data entered into NIDS by law enforcement agencies are retained by those agencies. No NIDS data will be used, published, or made public in any way that is not expressly approved by OJJDP in advance.

OJJDP will enter into a cooperative agreement with the successful applicant. In furtherance of the goals and objectives described above, OJJDP's role will include the following:

- Convening a NIDS Steering Committee to assist in the development of strategic plans for the system.
- Reviewing and approving major work plans, including changes to such plans, designation of key staff, and key decisions pertaining to project operations.
- Establishing and convening an advisory group to provide oversight over the implementation of the NIDS as described in the Protect Act.
- Reviewing and approving major project-generated documents and materials used in the provision of project services.
- Planning the delivery of training and technical assistance, including reviewing and approving training materials, participating in the selection of trainers, and approving the schedule for delivery of training and technical assistance.
- Drafting guidelines for use of the NIDS.

- Providing guidance in significant project planning meetings and participating in project-sponsored training events or conferences.

Limitation on Use of Award Funds for Employee Compensation; Waiver. No portion of any award of more than \$250,000 made under this solicitation may be used to pay any portion of the total cash compensation (salary plus bonuses) of any employee of the award recipient whose total cash compensation exceeds 110 percent of the maximum annual salary payable to a member of the Federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. For FY 2009, the total cash compensation cannot exceed \$194,700 (\$177,000 [current maximum SES salary] plus [\$177,000 times 10 percent]). (The salary table for SES employees is available at www.opm.gov.)

This prohibition may be waived at the discretion of the Assistant Attorney General for the Office of Justice Programs. An applicant who wishes to request a waiver should include a detailed justification in the budget narrative for the application. The justification should include: the particular qualification and expertise of the individual, the uniqueness of the service being provided, the individual's specific knowledge of the program or project undertaken with the grant funds and a statement explaining that the individual's salary is commensurate with the regular and customary rate for an individual with the same qualifications and expertise and for the work that is to be done.

Match Requirement. Match is not required for this program.

Non-Supplanting: For purposes of this Recovery Act solicitation, the general non-supplanting requirement of the OJP [Financial Guide](#) (Part II, Chapter 3) does not apply.

Recovery Act: Contracts. Generally speaking, the Recovery Act places special emphasis on the use of fixed-price contracts awarded through competitive procedures. As information becomes available, OJP will provide guidance to applicants as to what, if any, particular procurement requirements or procedures may apply to contracts awarded with Recovery Act grant funds, apart from those that appear in 28 C.F.R. Part 66 and 28 C.F.R. Part 70.

Recovery Act: Limit on Funds. The Recovery Act specifically provides that funds may not be used by any State or local government, or any private entity, for any casino or other gambling establishment, aquarium, zoo, golf course, or swimming pool.

Recovery Act: Use of Funds in Conjunction with Funds From Other Sources. Recovery Act funds may be used in conjunction with other funding as necessary to complete projects, but tracking and reporting of Recovery Act funds must be separate, to meet the reporting and other requirements of the Recovery Act and other applicable law. There can be no commingling of funds. (See "Accountability and Transparency Under the Recovery Act," below.)

Accountability and Transparency Under the Recovery Act

Separate Tracking and Reporting of Recovery Act Funds and Outcomes

Consistent with the special purposes and goals of the Recovery Act, and its strong emphasis on accountability and transparency, it is essential that all funds from a Recovery Act grant be tracked, accounted for, and reported on separately from all other funds (including DOJ grant funds from non-Recovery Act grants awarded for the same or similar purposes or programs). The recipient must also be prepared to track and report on the specific outcomes and benefits attributable to use of Recovery Act funds.

The accounting systems of the recipient and all subrecipients must ensure that funds from the award under this Recovery Act solicitation are not commingled with funds from any other source.

Misuse of grant funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from Federal grants, recoupment of monies provided under a grant, and civil and/or criminal penalties.

Quarterly Financial and Programmatic Reporting

Consistent with the Recovery Act emphasis on accountability and transparency, reporting requirements under Recovery Act grant programs will differ from and expand upon OJP's standard reporting requirements for grants. In particular, section 1512(c) of the Recovery Act sets out detailed requirements for quarterly reports that must be submitted within 10 days of the end of each calendar quarter. Receipt of funds will be contingent on meeting the Recovery Act reporting requirements.

Under this Recovery Act program, quarterly financial and programmatic reporting will be required, and will be **due within 10 calendar days after the end of each calendar quarter**, starting July 10, 2009.

Programmatic and Financial Reporting Periods	Due Dates
October- December	January 10
January- March	April 10
April-June	July 10
July-September	October 10

The information from grantee reports will be posted on a public website. To the extent that grant funds are available to pay a grantee's administrative expenses, those funds may be used to assist the grantee in meeting the accelerated time-frame and extensive reporting requirements of the Recovery Act.

Recovery Act grant recipients may expect that the information posted by OJP will identify grantees that are delinquent in their reporting. In addition, in keeping with standard OJP practice, grant recipients who do not submit required reports by the due date will not be permitted to draw down funds thereafter, during the pendency of the delinquency, and may be subject to other appropriate actions by OJP, including, but not limited to, restrictions on eligibility for future OJP awards, restrictions on draw-down on other OJP awards, and suspension or termination of the Recovery Act award.

The funding recipient may expect that a standard form and/or reporting mechanism may be available. Additional instructions and guidance regarding the required reporting will be provided as they become available. For planning purposes, however, all applicants should be aware that the Recovery Act section 1512(c) provides as follows:

Recipient Reports. Not later than 10 days after the end of each calendar quarter, each grantee who received recovery funds from a Federal agency shall submit a report to that agency that contains:

- (1) the total amount of recovery funds received from that agency.
- (2) the amount of recovery funds received that were expended or obligated to projects or activities; and
- (3) a detailed list of all projects or activities for which recovery funds were expended or obligated, including:
 - (A) the name of the project or activity;
 - (B) a description of the project or activity;
 - (C) an evaluation of the completion status of the project or activity;
 - (D) an estimate of the number of jobs created and the number of jobs retained by the project or activity; and
 - (E) for infrastructure investments made by State and local governments, the purpose, total cost, and rationale of the agency for funding the infrastructure investment with funds made available under this Act, and name of the person to contact at the agency if there are concerns with the infrastructure investment.
- (4) detailed information on any subcontracts or subgrants awarded by the recipient to include the data elements required to comply with the Federal Funding Accountability and Transparency Act of 2006 (Public Law 109-282), allowing aggregate reporting on awards less than \$25,000 or to individuals, as prescribed by the Director of the Office of Management and Budget.

Subawards Under Recovery Act Grants

Reporting; DUNS and CCR. As indicated above, quarterly reporting requirements for Recovery Act awards include reporting with respect to subawards. To facilitate that reporting, award recipients must work with their first-tier subawardees (if any) to ensure that, no later than the due date of the award recipient's first quarterly report after a subaward is made, the subawardee has a DUNS numbers and is registered with the Central Contractor Registration (CCR) database. See "Deadline: Registration," page XX, for more information on CCR and DUNS numbers.

Monitoring of Subawards. All applicants should bear in mind that the recipient of an award under this solicitation will be responsible for monitoring of subawards under the grant in accordance with all applicable statutes, regulations, OMB circulars, and guidelines, including the OJP Financial Guide. The primary recipient will be responsible for oversight of subawardee spending and monitoring of specific outcomes and benefits attributable to use of Recovery Act funds.

Reporting Fraud, Waste, Error, and Abuse

The grantee and any subgrantee awarded funds made available under the Recovery Act is to promptly refer to an appropriate inspector general any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has submitted false claim under the False Claims Act or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving Recovery Act funds.

You may report potential fraud, waste, abuse, or misconduct to the U.S. Department of Justice, Office of the Inspector General (OIG) by –

mail: Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at <http://www.usdoj.gov/oig/>.

The Recovery Act provides certain protections against reprisals for employees of non-Federal employers who disclose information reasonably believed to be evidence of gross mismanagement, gross waste, substantial and specific danger to public health or safety, abuse of authority, or violations of law related to contracts or grants using Recovery Act funds. For additional information, refer to section 1553 of the Recovery Act.

Performance Measures

To assist in fulfilling the accountability objectives of the Recovery Act, as well as the Department's responsibilities under the Government Performance and Results Act (GPRA), Public Law 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work, and report on progress toward the economic stimulus goals of the Recovery Act. Additionally, applicants must discuss their data collection methods in the application. There are two sets of performance measures for this solicitation: performance measures associated with the Recovery Act, and performance measures for the ICAC NIDS Project grant program. Both sets of measures are mandatory for the Recovery Act ICAC NIDS Grants Program funding recipient and must be reported to OJJDP within 10 days after the end of each reporting quarter. The mandatory measures are outlined in the tables below:

Recovery Act Performance Measures:

OBJECTIVE	PERFORMANCE MEASURES	DATA THE GRANTEE PROVIDES – PER 3-MONTH REPORTING PERIOD	DESCRIPTION (PLAIN LANGUAGE EXPLANATION OF WHAT EXACTLY IS BEING PROVIDED)
Recovery Act: Preserving and creating jobs and promoting economic recovery	Number of jobs (by type) retained due to Recovery Act funding.	Number of jobs that were prevented from being eliminated as a result of receiving the Recovery Act funding during the reporting period. Number of jobs that were eliminated within the last 12 months that were reinstated with Recovery Act funding.	An unduplicated count of the number of jobs dedicated to developing NIDS that were retained using funds provided by Recovery Act. These are positions that would have been eliminated had Recovery Act funding not been received. Report these data for each position only once during the grant period. A job can include full-time, part-time, contractual, or other employment relationship.
Recovery Act: Preserving and creating jobs and promoting economic recovery	Number of jobs (by type) created due to Recovery Act funding.	Number of new jobs funded by Recovery Act.	An unduplicated count of the number of NEW jobs dedicated to developing the NIDS that were created as a result of the funds provided by the Recovery Act. Report these data for each

OBJECTIVE	PERFORMANCE MEASURES	DATA THE GRANTEE PROVIDES – PER 3-MONTH REPORTING PERIOD	DESCRIPTION (PLAIN LANGUAGE EXPLANATION OF WHAT EXACTLY IS BEING PROVIDED)
			position only once during the grant period. A job can include full-time, part-time, contractual, or other employment relationship.
Preserve and promote economic recovery	Percent of essential services maintained without interruption	Number of essential services maintained because Recovery Act funding. Total number of essential services provided.	An unduplicated count of the number of existing essential services that have been maintained due to funding from the Recovery Act. Essential services are those without which the program could not run or exist. Without funding from Recovery Act, these essential services would have been lost (in part or in full).
Preserve and promote economic recovery	Number of services created or enhanced as a result of Recovery Act funding	Number of new or enhanced services funded by Recovery Act.	An unduplicated count of the number of existing essential services that have been created, added, enhanced, improved and/or increased as a result of funding from Recovery Act. Essential services are those without which the program could not run or exist. The Recovery Act funds have enabled the grantee to create, add, improve, enhance and/or increase these essential services.
Preserve and promote economic recovery	Number of collaborative partnerships established as a result of Recovery Act funding to avoid reduction of, enhance existing and/or create new essential services.	Number of new partnerships established as a result of Recovery Act funding to provide essential services. Grantees will report on partnerships that maintain (avoidance of reduction) existing essential services, enhance existing services and create new services.	For purposes of this grant, partnerships are defined as those organizations with whom the grantee established a financial relationship (e.g., consultant organization, contract, MOU) as a result of Recovery Act funds in order to maintain, enhance or create new essential services. Essential services are those without which the program could not run or exist.
Preserve and promote economic recovery	Percent of funds allocated to grantees implementing one or more evidence-based	Amount of funds awarded to grantee Number of grantees implementing an evidence based program	For purposes of this solicitation, “evidence based” is defined as utilization of data system and IT development methods and techniques which research, evaluation and testing have

OBJECTIVE	PERFORMANCE MEASURES	DATA THE GRANTEE PROVIDES – PER 3-MONTH REPORTING PERIOD	DESCRIPTION (PLAIN LANGUAGE EXPLANATION OF WHAT EXACTLY IS BEING PROVIDED)
	programs or practices.	or practice [Note: OJJDP will report these data based on information provided by the grantee.]	determined are “best practice” in development and implementation of data systems for criminal justice purposes, and which have been determined to meet these standards by OJJDP and designated external reviewers.

ICAC NIDS Project Performance Measures

OBJECTIVE	PERFORMANCE MEASURES	DATA THE GRANTEE PROVIDES – PER 3-MONTH REPORTING PERIOD
<p>Objectives:</p> <p>To design, build and maintain a National Internet Crimes Against Children Data System (NIDS) dedicated to assisting and supporting law enforcement agencies authorized to investigate child exploitation cases</p> <p>To improve and promote use of NIDS to law enforcement agencies authorized to investigate child exploitation cases.</p> <p>To provide effective training and technical assistance to NIDS users, and develop associated technical assistance materials.</p>	Establishment of NIDS system within 180 days of award. (The grantee should plan to make available the NIDS to provide a secure, online system to law enforcement for use in resolving case conflicts within 180 days of grant award).	Number of days, after acceptance of award, needed to provide a secure, online system to law enforcement for use in resolving case conflicts
	Number of NIDS training events conducted.	Number of NIDS training events conducted.
	Percent increase in number of NIDS users trained	Number of trained NIDS users at the start of the reporting period. Number of OJJDP-identified NIDS users trained during the reporting period.
	Percent of trained NIDS users with increased knowledge of the system's use and functionality.	Number of NIDS users demonstrating increased knowledge of system use and functionality, as a result of NIDS training and determined by pre- and post-testing Number of trained NIDS users
	Number of NIDS technical assistance materials developed (training curricula, publications,	Number of NIDS technical assistance materials developed (training curricula, publications, resource documents).

	resource documents).	
	Percent of NIDS technical assistance requests fulfilled.	Number of NIDS technical assistance requests fulfilled. Number of NIDS technical assistance requests received.
	Number of law enforcement agencies and individual users accessing NIDS to resolve child exploitation case conflicts.	Number of law enforcement agencies registered with NIDS. Number of individual law enforcement personnel registered to with NIDS. Number of individual law enforcement personnel (by agency) that access NIDS to resolve child exploitation conflicts.
	Percent increase in log-ins by NIDS users.	Number of log-ins by NIDS users during the reporting period. Number of log-ins by NIDS users during the prior reporting period.
	Percent increase in transactions completed by NIDS users.	Number of transactions by NIDS users during the reporting period. Number of transactions by NIDS users during the prior reporting period.
	Number of high-priority suspects identified by NIDS users.	Number of high-priority suspects identified by NIDS users.
	Percent of deliverables that meet OJJDP's expectations for depth, breadth, scope and quality of study, and pertinence.	Number of deliverables that meet OJJDP's expectations for depth, breadth, scope and quality of study, and pertinence. (Deliverables include the NIDS system itself, training events, technical assistance activities and materials).
	Percent of deliverables completed on time.	Number of deliverables completed. Number of deliverables completed on time

For more information about OJJDP performance measures, see www.ojjdp.ncjrs.gov/grantees/pm/ or contact Janet Chiancone at janet.chiancone@usdoj.gov.

How To Apply

Grants Management System Instructions. Applications must be submitted through OJP's online Grants Management System (GMS). To access the system, go to <https://grants.ojp.usdoj.gov>. Applicants should begin the process a few weeks prior to the GMS registration deadline, especially if this is the first time they have used the system. Each application requires a separate GMS registration. For a step-by-step guide, visit <http://www.ojp.gov/gmscbt/> and refer to the section entitled "External Overview: Locating & Applying for Funding Opportunities." For additional assistance, call the GMS Help Desk at 1-888-549-9901 from 7:00 a.m. to 9:00 p.m. Eastern Time Monday to Friday.

Note: OJP's Grants Management System (GMS) does not support Microsoft Vista or Microsoft 2007. OJP will not review any application whose attachments are in Microsoft Vista or Microsoft 2007 format. Applications submitted via GMS must be in the following formats: Microsoft Word (*.doc), Word Perfect (*.wpd), Microsoft Excel (*.xls), PDF files (*.pdf), or Text Documents (*.txt). GMS is not yet compatible with Vista and cannot yet process Microsoft Word 2007 documents saved in the new default format with the extension ".docx." Please ensure that any Word documents you are submitting are saved using "Word 97-2003 Document (*.doc)" format. Additionally, GMS does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: ".com," ".bat," ".exe," ".vbs," ".cfg," ".dat," ".db," ".dbf," ".dll," ".ini," ".log," ".ora," ".sys," and ".zip."

Recovery Act CFDA Number: The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.800, titled "Recovery Act - Internet Crimes Against Children (ICAC) Initiatives."

What an Application Must Include

Standard Form-424

Applicants must complete the Application for Federal Assistance (SF-424), a standard form used by most Federal agencies, following the instructions it provides.

The project title used in box 11 of the form SF 424 must be: "ICAC NIDS Recovery Act Phase 1."

Program Narrative

Applicants must submit a program narrative that presents a detailed description of the purpose, goals, objectives, strategies, design, and management of the proposed program. The program narrative must be double-spaced with 1-inch margins, not exceeding 30 pages of 8½ by 11-inches, and use a standard 12-point font, preferably

Times New Roman. Pages must be numbered “1 of 30,” etc. Material required under the “Budget and Budget narrative” and “Other Attachments” sections will not count toward the program narrative page count. OJJDP may reject applications that are incomplete, do not respond to the scope of the solicitation, or fail to comply with format requirements.

The program narrative must address the following selection criteria: (1) statement of the problem/program narrative, (2) impact/outcomes and evaluation/performance measures, (3) project/program design and implementation, and (4) capabilities/competencies. The connections between and among each of these sections must be clearly delineated. For example, the goals and objectives must derive directly from the problems to be addressed. Similarly, the project design section must clearly explain how the program’s structure and activities will accomplish the goals and objectives identified in the previous section.

- **Statement of the Problem**

Applicants must briefly describe the nature and scope of the problem that the program will address (e.g., the need for data sharing and deconfliction among law enforcement agencies). Data should be used to provide evidence that the problem exists, demonstrate the size and scope of the problem, and document the effects of the problem on the target population and the larger community. Applicants should describe any previous or current attempts to address the problem.

Project Abstract. A project abstract must be included as the first page of the Program Narrative, and is included in the page limitation specified above. It must not exceed 200 words and briefly describe the project’s purpose, identify the population to be served, and summarize the activities that will be implemented to achieve the project’s goals and objectives. These goals and objectives must focus on short-term and intermediate outcomes (see “Impact/Outcomes and Evaluation/Performance Measures,” below). The abstract must describe how progress towards these goals will be measured.

- **Impact/Outcomes and Evaluation/Performance Measure Data Collection Plan**

Applicants must describe the goals of the proposed program and identify its objectives. When formulating the program’s goals and objectives, applicants must be cognizant of the performance measures that will be required of the successful applicant.

Goals. Applicants must describe the program’s intent to change, reduce, or eliminate the problem noted in the previous section and outline the project’s goals.

Program Objectives. Applicants must explain how the program will accomplish its goals. Objectives are specific, quantifiable statements of the project’s desired results. They must be clearly linked to the problem identified in the preceding section and

measurable. (Examples of measurable objectives include the following: to provide school-based and community services for 40 youth returning from commitment, to increase the percentage of youth who successfully complete their current academic grade, to expand counseling services to cover an additional 50 at-risk youth.)

Performance Measures. Award recipients are required to collect and report data in support of performance measures (see "Performance Measures," page 13.)

- **Project Design and Implementation**

Applicants must detail how the project will operate throughout the funding period and describe the strategies that will be used to achieve the goals and objectives identified in the previous section. Applicants are encouraged to select evidence-based practices for their programs and adopt a project design that will facilitate the gathering of data on the required performance measures.

The applicant should describe how they will construct NIDS as a secure, dynamic, real-time data deconfliction system that as a minimum permits users to identify common targets based on:

Given Name
Monikers (e-mail name, user group name, etc)
Phone Number
E-Mail Address
IP Address
Physical Address

The system should be constructed so that other target data could be added in the future to make the system more robust. The system will operate by returning contact information for law enforcement officers working targets that match on any of these variables. Credentialed users will log onto the system from existing secure equipment inside their law enforcement agencies.

OJJDP will convene a NIDS Steering Committee to work with the successful applicant on refining the design of NIDS.

The project narrative should describe the following:

- 1) The strategy for development and deployment of the NIDS.
- 2) The location where the applicant proposes to house the NIDS, including a discussion of why this location is recommended. The NIDS shall be housed and maintained within the Department of Justice or a credentialed law enforcement agency and plans for the location of the system including a memorandum of understanding with the proposed housing agency must be included with the application.
- 3) A description of the hardware needed for data storage and processing and other technical requirements.

- 4) Plans for the maintenance of the system (including ongoing staffing and logistical costs and funds for upgrading the system if necessary).
- 5) Plans for developing and deploying training on the system.
- 6) Plans for delivering technical assistance on the system.
- 7) Plans for ongoing work with OJJDP to update information about credentialed users of the system over the life of the project.
- 8) Plans for producing required data from the system as needed by OJJDP.
- 9) Procedures to be used to ensure that only ICAC-affiliated law enforcement agencies who have been certified by OJJDP as adhering to ICAC investigative standards have access to NIDS via the ICAC Portal and how access to NIDS will be protected and monitored.

This section should also include details regarding any leveraged resources (cash or in-kind) from local sources to support the project and discuss plans for sustainability beyond the grant period.

Applicants should identify any other federal, state, or private foundation grants that serve the same local area and target population.

Logic Model. Applicants must include a logic model that graphically illustrates how the performance measures are related to the project's problems, goals, objectives, and design. Sample logic models are available at ojjdp.ncjrs.gov/grantees/performance.html. The logic model must be submitted as a separate attachment, as stipulated in "Other Attachments," page 22.

Timeline. Applicants must submit a timeline or milestone chart that indicates major tasks, assigns responsibility for each, and plots completion of each task by month or quarter for the duration of the award, using "Year 1," "Month 1," "Quarter 1," etc., not calendar dates (see "Sample Project Timelines" at ojjdp.ncjrs.gov/grantees/timelines.html). The timeline must be submitted as a separate attachment, as stipulated in "Other Attachments," page 22. On receipt of an award, the timeline may be revised based on training and technical assistance provided by OJJDP.

- **Capabilities/Competencies**

Applicants must describe the roles and responsibilities of project staff and explain the program's organizational structure and operations.

This section of the program narrative must describe how the project will be managed and staffed locally. Management and staffing patterns must be clearly and evidently connected to the project design described in the previous section. This section must describe the experience and capability of the applicant's organization and any contractors that will be used to effectively implement and manage this effort and its

associated Federal funding, highlighting any previous experience implementing projects of similar design or magnitude.

Budget and Budget Narrative

Applicants must provide a budget that: (1) is complete, allowable, and cost-effective in relation to the proposed activities; (2) shows the cost calculations demonstrating how the applicant arrived at the total amount requested; and (3) provides a brief supporting narrative to link costs with project activities.

Applicants must include \$75,000 in the budget for convening six meetings of the NIDS Steering Committee, as directed by OJJDP, during the first 24 months of the project. These funds will be used to cover meeting and travel costs and consultant payments, as deemed necessary by OJJDP.

Applicants should also include funds to send one or more representatives of the NIDS development team to four ICAC Commanders Meetings each year to update the ICAC Commanders on the status of the system. This cost may be estimated at \$2,000 per person, per trip as the locations of these meetings are not currently known.

The budget must be prepared as a 24-month budget which shows clearly the costs associated with these major activities:

- 1) development and deployment of the system,
- 2) maintenance of the system (including ongoing staffing and logistical costs and funds for upgrading the system if necessary),
- 3) developing and deploying training on the system,
- 4) delivering technical assistance on the system, and
- 5) developing the link that provides access to NIDS from the ICAC Portal and working with OJJDP to establish a process to credential and verify NIDS users via the ICAC Portal. As details of how the ICAC Portal and NIDS will interface cannot be determined prior to meetings between the successful NIDS grantee and the ICAC Portal team the sum of up to \$100,000 of the total budget may be set aside for this purpose.

Applicants must submit a budget that includes a detailed worksheet itemizing all costs and a narrative explaining and justifying each budget item, as described below.

- **Budget Detail Worksheet**

The worksheet must provide the detailed computation for each budget line item, listing the cost of each item and showing how it was calculated. For example, costs for personnel must show the annual salary rate and the percentage of time devoted to the project for each employee paid through grant funds. The budget worksheet must present a complete and detailed itemization of all proposed costs. A budget worksheet template is available at http://www.ojp.usdoj.gov/funding/forms/budget_detail.pdf.

- **Budget Narrative**

The budget narrative must describe each budget item and relate it to the appropriate project activity. It must closely follow the content of the budget detail worksheet and provide justification for all proposed costs listed in the budget worksheet (particularly supplies, travel, and equipment) and demonstrate that they are reasonable. In the budget narrative, the applicant must explain how fringe benefits were calculated, how travel costs were estimated, why particular items of equipment or supplies must be purchased, and how overhead or indirect costs (if applicable) were calculated.

Indirect Cost Rate Agreement

Applicants that would like to establish a Federally-negotiated indirect cost rate must submit a proposal to their cognizant Federal agency. Generally, the cognizant Federal agency is the agency that provides the preponderance of direct Federal funding. This can be determined by reviewing an organization's schedule of Federal financial assistance. If DOJ is your cognizant Federal agency, obtain information needed to submit an indirect cost rate proposal at http://www.ojp.usdoj.gov/funding/pdfs/indirect_costs.pdf.

Other Attachments

Applicants must submit the following information, as stipulated in the cited pages, as attachments to their application.

- logic model (see "Logic Model," page 20).
- timeline or milestone chart (see "Timeline," page 20).
- résumés of all key personnel.
- job descriptions outlining roles and responsibilities for all key positions.
- letters of support/commitment and memorandums of understanding (MOUs) from partner organizations.

- letters of support/commitment and memorandums of understanding (MOU) with the law enforcement agency where the NIDS will be housed and maintained.

Selection Criteria

Applications that proceed to peer review will be rated on a 100-point scale, based on the following point values for the selection criteria:

- Statement of the Problem/Program Narrative (15 points).
 - Activities that can be started and completed expeditiously, and in a manner that maximizes job creation and economic benefits.
- Impact/Outcomes and Evaluation/Plan for Collecting Data for Performance Measures (5 points).
- Project/Program Design and Implementation (50 points).
 - Project objectives that are linked to meaningful and measurable outcomes consistent with the goals of the Recovery Act, and the likelihood of achieving such outcomes, such as job creation and preservation.
 - Timeline or project plan identifying when the goals and objectives will be completed.
- Capabilities/Competencies (20 points).
 - A description of how the organization will track all drawdowns and grant expenditures separately from other Federal funding.
- Budget (10 points).

See "Program Narrative," page 17, for detailed descriptions of the above criteria.

Review Process

OJP is committed to ensuring a standardized process for awarding grants. OJJDP reviews the application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with program or legislative requirements as stated in the solicitation.

Peer reviewers will be reviewing the applications submitted under this solicitation as well. OJJDP may use either internal peer reviewers, external peer reviewers or a combination of both to review the applications under this solicitation. An external peer reviewer is an expert in the field of the subject matter of a given solicitation who is NOT a current U.S. Department of Justice employee. An internal reviewer is an expert in the field of the subject matter of a given solicitation who is a current U.S. Department of Justice employee. Applications will be screened initially to determine whether the applicant meets all eligibility requirements. Only applications submitted by eligible applicants that meet all other requirements (such as timeliness, proper format, and responsiveness to the scope of the solicitation) will be evaluated, scored, and rated by a peer review panel. Peer reviewers' ratings and any resulting recommendations are advisory only. In addition to peer review ratings, considerations may include, but are not

limited to, underserved populations, strategic priorities, past performance, and available funding.

After the peer review is finalized, the Office of the Chief Financial Officer (OCFO), in consultation with OJJDP conducts a financial review of all potential discretionary awards and cooperative agreements to evaluate the fiscal integrity and financial capability of applicants; examines proposed costs to determine if the budget and budget narrative accurately explain project costs; and determines whether costs are reasonable, necessary, and allowable under applicable Federal cost principles and agency regulations. OCFO also reviews the award document and verifies the OJP Vendor Number.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final grant award decisions will be made by the OJP Assistant Attorney General (AAG), who may also give consideration to factors including, but not limited to, underserved populations, strategic priorities, past performance, and available funding when making awards.

Additional Requirements

The successful applicant selected for an award under this Recovery Act solicitation must agree to comply with additional applicable requirements prior to receiving grant funding. We strongly encourage you to review the list below pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at www.ojp.usdoj.gov/recovery/solicitationrequirements.htm

- Civil Rights Compliance
- Funding to Faith-Based Organizations
- Confidentiality and Human Subjects Protection
- Anti-Lobbying Act
- Financial and Government Audit Requirements, includes Single Audit Act Requirements
- National Environmental Policy Act (NEPA)
- DOJ Information Technology Standards
- Single Point of Contact Review
- Non-Supplanting of State and Local Funds

- Criminal Penalty for False Statements
- Compliance with Office of Justice Programs [Financial Guide](#)
- Suspension or Termination of Funding
- Non-Profit Organizations
- For-Profit Organizations
- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property
- Federal Funding Accountability and Transparency Act (FFATA) of 2006
- Recovery Act Reporting Requirements; Section 1512(c) of the Recovery Act
- Section 1511 of the Recovery Act: Certifications
- Section 1602 of the Recovery Act: Preference for Quick-Start Activities
- Section 1604 of the Recovery Act: Limit on Funds
- Section 1605 of the Recovery Act: Buy American
- Section 1606 of the Recovery Act: Wage Rate Requirements
- Section 1607 of the Recovery Act: Additional Funding Distribution and Assurance of Appropriate Use of Funds
- Section 1609 of the Recovery Act: Relating to National Environmental Policy Act

Appendix. Template(s) for Certification(s)

(Instructions: Scan signed certification(s) and submit image files electronically as part of your application package.)

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

**OJJDP FY 09 Recovery Act National Internet Crimes Against Children Data System
(NIDS)**

Certification as to Recovery Act Reporting Requirements

On behalf of the applicant entity named below, I certify the following to the Office of Justice Programs, U.S. Department of Justice:

I have personally read and reviewed the section entitled "Accountability and Transparency Under the Recovery Act" in the program announcement for the Recovery Act grant program identified above. I have also read and reviewed section 1512(c) of the American Recovery and Reinvestment Act of 2009 (Public Law 111-5), concerning reporting requirements for grants. I agree that the applicant will comply with the reporting requirements set forth therein with respect to any grant the applicant may receive under the Recovery Act grant program identified above.

I acknowledge that a false statement in this certification may be subject to criminal prosecution, including under 18 U.S.C. § 1001. I also acknowledge that Office of Justice Program grants, including certifications provided in connection with such grants, are subject to review by the Office of Justice Programs and/or by the Department of Justice's Office of the Inspector General.

I have authority to make this certification on behalf of the applicant entity (that is, the entity applying directly to the Office of Justice Programs.

Signature of Certifying Official

Printed Name of Certifying Official

Title of Certifying Official

Full Name of Applicant Entity

Date

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

**OJJDP FY 09 Recovery Act National Internet Crimes Against Children Data System
(NIDS)**

General Certification as to Requirements for Receipt of Funds
for Infrastructure Investments

On behalf of the applicant State or unit of local government (including tribal government) named below, I certify the following to the Office of Justice Programs (“OJP”), U.S. Department of Justice:

I have personally read and reviewed the section entitled “Eligibility” in the program announcement for the Recovery Act grant program named above. I also have personally read and reviewed Section 1511 of the American Recovery and Reinvestment Act of 2009 (the “Recovery Act”), which requires a specific certification prior to receipt of Recovery Act funds for infrastructure investments.

Initial the statement that applies:

_____ The applicant identified below **does not intend to use** any portion of any funds received under this Recovery Act grant program for any infrastructure investment. Should this intention change, the applicant will promptly notify OJP, and (except to the extent, if any, that OJP has given prior written approval to expend funds to conduct the review and vetting required by law) will not draw down, obligate, or expend any funds received under this Recovery Act program for any infrastructure investment project until Section 1511 of the Recovery Act has been satisfied, and an adequate project-specific certification has been executed, posted, and submitted to OJP.

_____ The applicant identified below **does intend to use** some or all of any funds received under this Recovery Act grant program for one or more infrastructure investment projects. Except to the extent, if any, that OJP has given prior written approval to expend funds to conduct the review and vetting required by law, I agree that the applicant entity will execute, post, and submit to OJP, prior to obligating, expending, or drawing down funds for such project, a project-specific certification that satisfies all of the requirements of Section 1511 (including execution by the Governor, mayor, or other chief executive, as appropriate) for each such infrastructure investment project.

Page 2 of 2

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

General Certification as to Requirements for Receipt of Funds
for Infrastructure Investments

I acknowledge that a false statement in this certification may be subject to criminal prosecution, including under 18 U.S.C. § 1001. I also acknowledge that Office of Justice Programs grants, including certifications provided in connection with such grants, are subject to review by the Office of Justice Programs and/or by the Department of Justice's Office of the Inspector General.

I have authority to make this certification on behalf of the applicant (that is, the governmental entity applying directly to the Office of Justice Programs).

Signature of Certifying Official

Printed Name of Certifying Official

Title of Certifying Official

Full Name of Applicant Government Entity

Date